



2014 TOWN OF FAIRFAX

**SELECTBOARD MEETING
TUESDAY, SEPTEMBER 2, 2014
7:00 PM**

The drafted minutes presented below are unapproved subject to corrections and/or additions at the next Selectboard meeting. Those corrections and/or additions will be written to an amended version of the minutes, which will also be made available to the public.

Selectboard Members Present: Tom Fontaine, Chair; Chris Santee, Vice-Chair; Randy DeVine and Peter King.

Public Present: Roy and Shirley Boyd-Hill, Senior Housing residents; Kathy & Ted Beebe, residents and Ernie Saunders, NEMRC; LCATV, videotaping.

Staff Present: Deb Woodward, TC & Treas., Amy Sears, Utility Manager, D. Jay Leach, Road Foreman, Johanna Blake, Delinquent Tax Collector and Stacy Wells, Adm. Asst.

Call to Order: Tom called the meeting to order at 7:00 pm.

Minutes 8.18.14: Chris made a motion to approve the minutes as amended seconded by Peter. The motion carried with a vote of 4-0. Tom, Chris, Randy and Peter voting.

Minutes 8.19.14: (Recessed from 8.18.14) Peter made a motion to approve as amended seconded by Randy. The motion carried with a vote of 3-0. Randy, Chris and Peter voting.

Orders & Payroll: Chris reviewed the warrants for orders and payroll.

Public Comment:

1. Shirley Boyd-Hill, a representative from the Senior Housing complex on Old Academy Street, is here asking for the Board's support on obtaining a grant from the Vermont Community Development Program. The proposed grant will be to obtain a second generator for the complex. The Board gave their support of the project.

2. Residents Katherine and Ted Beebe are here to talk with the Board about the possibility of paving Meade Road.

9.2.14 Minutes Cont.

Amy Sears, Utility Manager: Amy comes in this evening to discuss with the Board a letter releasing the town's interest in a well drilled at FR0293. A release letter is currently being reviewed by the town's attorney. Amy updated the Board on the progress to accept credit card payments for w/s bills. A rate increase for sewer rate discussed as well as a change to the sewer allocation application permit. Amy is currently working on updating the sewer and water ordinance.

D. Jay Leach, Road Foreman - Highway Department: D. Jay informed the Board that starting September 8th the Woodward Road project will begin over Polly Brook. The project consists of removing the existing 7' boiler tube, due to rust and large holes and replacing it with a box culvert. Road closure signs have been placed informing residents of the impending road closure. The project is supported through a grant from the State of Vermont Structures program. The Highway Department is wrapping up roadside mowing, trucking sand and taking care of culverts. D. Jay is currently shopping around for tires as well as a brush-hog.

Ernie Saunders, NEMRC: Ernie is here to talk to the Board about moving forward with going from a calendar year to a fiscal year. The advantages and disadvantages were again discussed as well as options for the number of payments and how interest will be charged. Ernie will supply the town with a fixed asset module to begin the inventory process on becoming GASB compliant. A future discussion will ensue on holding an informational meeting for the public and the articles needed for voting purposes. Tom and Stacy will work on a timeline to move forward with this.

Randy DeVine, W/S Superintendent: Randy handed out an "Activity Report" for the month of August, which was reviewed by the Board.

Other Business:

1. Road Closure Policy: Tom will continue to work on the policy and will be reviewed at a later date.
2. Cleaning quote: The two quotes received - were reviewed. *Chris made the motion to accept the proposal from Tamsin Coon at \$20 per hour for cleaning the Fairfax Town Office; seconded by Randy. The motion carried with a vote of 4-0.
3. A quote from Clean Harbors Environmental Services, Inc. reviewed for the upcoming Household and Hazardous Waste Day. Tom will look into the quote in detail and report back to the Board at the 9.15.14. The Board will invite a representative from North West Solid Waste District to come in and find out the cost/details of joining.
4. Auditing Quotes: One quote was received for auditing the financial records for 2014. *Peter made the motion to accept the quote from A.M. Peisch & Company, LLP for \$16,500.00; Randy seconds the motion. The motion carried with a vote of 4-0.
5. DRB appointment. A member of the DRB is resigning effective October 14, 2014. Nick Hibbard has expressed a written interest in becoming a member of the DRB. *Chris made the motion that we appoint Nick Hibbard as an alternate to the DRB commencing September 3, 2014; Peter seconds the motion. The motion carried with a vote of 4-0.
6. Public Notice Bylaw Amendments: The notice was reviewed and accepted by the Board.

9.2.14 Minutes Cont.

7. Timesheets: The Board asked Peter to devise new timesheets, one which will be beneficial to all departments. The employees will be given a copy to review for their input. The Utility Department will have their own timesheet.

8. Chris investigated a concern from a resident on Bessette Road. The resident had been contacted by a resident living in Fairfield who would like access via a driveway through Bessette Road. Chris is looking into this and will contact NWRP as well.

9. Green Peak Solar: Chris contacted All Earth Renewables as another source of solar energy and will invite them to come in for an informational discussion with the Board.

Adjourn: *Peter made the motion to adjourn the meeting at 9:10 PM; seconded by Randy. The motion carried with all in favor 4-0.

The next regularly scheduled Selectboard meeting will be held on Monday, September 15, 2014.

The minutes were respectfully submitted by Stacy Wells, Adm. Asst. to the Selectboard.

Tom Fontaine, Chair
Town of Fairfax Selectboard
TF/sw

The minutes are a synopsis of what took place during the meeting. You are welcome to attend Selectboard meetings, or view a recording of the meeting at: [LCATV.org Meeting/Selectboard/Fairfax](http://LCATV.org/Meeting/Selectboard/Fairfax) and click on the date.